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ALBERTA HEALTH

PROGRAM AND SERVICE GUIDE

1990



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DEPUTY MINISTER

Responsible for the overall management of the Department, including the administration and delivery of the Province's Hospital Services, Health Care Insurance, Public Health, Mental Health, Long Term Care and Emergency Health Services programs; also, for the formulation of long term health and health care delivery objectives, policies and plans for recommendation to the Minister of Health.

Rheal LeBlanc

427-7164

MENTAL HEALTH PATIENT ADVOCATE

The Mental Health Patient Advocate will be responsible for investigating complaints from formal patients detained in designated mental health facilities and determining whether the complaints warrant further investigation. The Patient Advocate will make recommendations to the boards of directors of mental health facilities relating to any matters affecting the formal patients and any other matters pursuant to the Mental Health Act and Patient Advocate Regulations.

Dr. Mervyn Hislop

422-1813

PUBLIC COMMUNICATIONS

Responsible for providing external and internal information services, including publications, advertising, displays, audio-visual productions and reports.

Director, Garth Norris 427-6086

Media Advisor, Larry McLennan 427-6086

Alberta Health Care 422-1417

Hospital Services 427-6086

Public Health 427-5541

Mental Health 427-5541

INTERNAL AUDIT

Responsible for providing internal auditing services to the Department's Executive through a systematic appraisal of internal controls over Departmental activities. The Branch is also responsible for operating the disbursement control function over the Alberta Health Care Insurance Fund.

Director, Phil Pardo

427-1419

PROVINCIAL NURSING CONSULTANT

The Provincial Nursing Consultant is responsible for coordinating and implementing the four year nursing initiatives program. In addition advises and consults with senior Departmental officials, line staff, and nursing organizations and groups on all matters relating to nursing in the Province.

Sharon E. Snell, R.N.

427-7164

PROVINCIAL MEDICAL CONSULTANT

Areas of responsibility cover departmental liaison with individual health care practitioners and their professional associations, and funding of graduate medical education and of sessional payments for health care professionals; also serves as Chairman of the Out-of-Province Supplementary Assistance Program, Emergency Financial Assistance Committee and as professional advisor on all aspects of health care.

Dr. Howard Platt

427-7164

Primary Contact:

Out-of-Province Supplementary Assistance
Program; and Emergency Financial
Assistance Program

Carol Paisley

422-4356

INFORMATION TECHNOLOGY DIVISION

Areas of responsibility cover the application and implementation of information technology (IT) and the administration of automated data assets for the Department. The Division provides technical innovation in the areas of integrated data bases, telecommunications for data distribution and systems development and maintenance to support government program delivery and to allow adequate planning in the health care field, services to external facilities including active treatment hospitals, health units, and long term care and extended care institutions.

Assistant Deputy Minister

Dick Alvarez

427-8717

Information Services

Director, Grant Chaney 422-9449

Primary Contacts:

Decision Support & Information Centre
Patricia Lee 422-9449

Image Processing
Vacant 422-9449

Operations

Director, Ron Chilibeck 427-1457

Primary Contacts:

Application Support
Terry Oakes 422-9449
Rob Jephcott 427-1048

Production Support
Pat Fowler 427-1459

Data Base Administration
Chris Chan 427-1466

Planning, Consulting & Telecommunications

Director, Malcolm Steele 427-7127

Primary Contacts:

Data Management
Jane Pearson 427-0599

Hospital Systems Consulting
Gerry Slusar 427-0599

Planning and Telecommunications
Curry Cochrane 422-9449

Systems Development

Director, Fred Poppe 427-3279

Primary Contacts:

Systems Managers
Rose McAllister 427-3277
Susan Watson 427-3277

FINANCE AND ADMINISTRATION DIVISION

Areas of responsibility cover financial planning; management of the Department's budgets; provision of financial operations; administrative services; accommodations and records management, and vital statistics.

Assistant Deputy Minister
Aslam Bhatti

427-7164

Financial Planning

Responsible for coordinating the analysis and development and monitoring of the Department's annual expenditure plans, analyzing the financial statements of health units, provincial labs, as well as the provision of advisory services on financial and budgetary matters.

Director, Peter Hegholz 427-1045

Financial Operations

Responsible for controllership in the processing of payments and receipts, establishing and maintaining accounting records and procedures, collecting and refunding health care insurance premiums.

Director, Dave Cathro 427-1402

Primary Contacts:

Accounts Payable
Corrine Bleakley 427-5237

Grant Payments
Don Pischke 427-5237

Health Care Premium Refund
Kamal Seth 427-5237

Payment of Administrative Accounts
John Rivest 427-2631

Banking
Richard Bortoluzzi 427-1402

Banking & Cheque Inquiries
Evelyn Bakker 422-5268

Premium Payment Processing
Dennis Goldsack 427-1429

Administrative Services

Responsible for acquisition of materials and supplies and operation of mail services, stockroom, warehouse and print shop. As well, responsible for equipment rentals, repair and maintenance and other administrative support services.

Director, Ray Cooper 427-1425

Primary Contacts:

Support Services
Kathy Yurkiw 427-1425

Supply Services
Bonnie Rawlyk 422-9517

Accommodations and Records Management Branch

Responsible for providing technical and professional support to the Department in the areas of facilities planning and management and records management.

Director, Roger Mariner 427-4556

Primary Contacts:

Records Management
Joyce Ewaniuk 422-9512

Accommodations Services
Julian Ninowsky 422-9510

Accommodations Planning
Lynda Day 422-9510

Vital Statistics

Responsible for registration of all births, deaths, marriages and changes of names occurring in Alberta and provides certificates of confirmation of these events on request. Provides statistics for government and approved private health-related agencies for purposes of data exchange, comparisons and research, plus a data base to monitor the state of public health in Alberta. Also responsible to register and licence marriage commissioners, clergymen to perform marriages, marriage licence issuers and hospital registrars.

Director, S. William (Bill) Gilroy	427-5857
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Primary Contacts:

Field Services

William S. Pisarchuk	427-5941
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Administration & Operations

Morris Sabadash	427-8897
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Systems Administrator

Connie Schultz	422-3784
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General Enquiries	427-2683
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HUMAN RESOURCE SERVICES DIVISION

Responsible for comprehensive human resource programs. These programs include recruitment, selection, classification, salary and benefit administration, coordination of employee relations activities, human resource development, human resource information, organizational analysis and design. Also leadership is provided to the Department through the development of corporate programs such as performance management, career management, management information and external labour relations

Assistant Deputy Minister

Harvey Geddes

422-1566

Personnel Services

Responsible for service to the Department through the provision of recruitment and selection activities, classification, organizational analysis and design, salary and benefit administration, coordination of employee relations issues including collective agreement interpretations and grievance and discipline programs. Also responsible for management of occupational health and safety programs, long term disability insurance programs and provides support on external labour relations issues.

Director, Terry Chugg

427-6974

Corporate and Human Resource Development

Responsible for the provision of training and development related services. These services include technical training in the areas of: Claims Assessment and Processing, Alberta Health Care Client Registration, and microcomputer literacy; corporate training which concentrates on the Department's need for improving customer service, orientation, and performance management; developmental training which examines and assists staff in their present roles or prepares them to enter a new role.

Also provides services in the areas of performance management, career development, operational planning, educational leave/incentive, and coordinates the Wellness and Women's Programs.

Director, Rob Schnell

422-1431

Projects and Information Services

Responsible for providing support to the human resource program areas through management of special projects, coordination of the Divisional Project Management System, coordination of automated equipment acquisition, and management of Human Resource Information systems.

Manager, Vernon Gee

427-1524

POLICY AND PLANNING SERVICES DIVISION

Areas of responsibility cover the provision of support to the Minister, Deputy Minister and the Executive Committee of Alberta Health on matters relating to planning, evaluation and policy development for the Alberta Health Care system. The Division also provides advice, consultation and recommendations in the areas of program budgeting, costing and negotiations with health professional associations. Also collects, analyzes and disseminates statistical and other information required to perform these functions and manages the regulatory requirements of the Department.

Assistant Deputy Minister
Don Junk

427-8599

Library and Inquiry Services

Responsible for developing, maintaining, delivering and providing access to the information services and resources that will meet the needs of Departmental programs and staff, and clients of the Department's programs, including health-oriented groups and agencies, other government departments, and the public. Also responsible for identifying and augmenting the information resources located within local communities in Alberta through the provision of information and the loan of materials.

Director, Keith McLaughlin 427-3530

Primary Contacts

Community Health Section
Helene Wickens 427-3530
Anna Hesse 427-3530
Hospitals Section
Peggy Yeh 427-8720
Carolyn Biggar 427-0602

Program Evaluation and Review

Responsible for developing and coordinating the evaluation and review of all components of health care development and delivery. Services and resources are provided to support and make recommendations to improve the effectiveness of health care systems, programs, and services managed and/or funded by Alberta Health.

Director, Ray LaFleur 427-2666

Primary Contacts:

Program Evaluation
Leslie Gardner 427-2654
Operations Review
Peter Kennett 427-2654

Health Economics and Statistics

Responsible for initiating, administering and coordinating health economics research, statistical data gathering and reporting, developing and maintaining health status indicators, providing assistance and advice in preparation of departmental budgets and financial plans; collecting and analyzing data and preparing reports to support negotiations with health professionals and health agencies; and, implementing changes to benefit rates.

Director, Mo Cheung	427-1420
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Primary Contacts:

Hospital Economics Tapan Chowdhury	427-0859
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Medical Economics Don Graydon	427-0859
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Community Health Statistics George Parakulam	427-0859
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Research and Planning

Responsible for coordinating the Department's strategic and corporate planning process; health disciplines planning; research and policy development relating to health service delivery; assessing innovative health service delivery options; federal and a provincial liaison.

Director, Cecilie Lord 427-8890

Primary Contacts:

Policy Development
Evelyn Swanson 427-0594

Planning
Habib Fattoo 427-0407

Health Disciplines Planning
Brenda Johnson 427-0407

Research and Innovation
Paul Stolee 427-0595

Federal and Provincial Relations
John McDonough 427-0407

Legislative Research and Planning

Responsible for legislative and regulatory changes; preparing Orders-In-Council, Ministerial Orders and contracts; hospital, nursing home and Public Health Unit district board and boundary changes; interpretation of legislative and legal matters; administering third party liability claims; hospital district local requisitions; and foundation registrar.

Director, Bruce W. Jones 427-7164

Primary Contacts:

Legislative Affairs
Janice Trylinski 427-7164

Third Party Liability
Ray LaRiviere 427-7117

District Organization, Boundaries & Requisitioning
Sheila Blair 427-7164

MENTAL HEALTH DIVISION

Responsible for ensuring the availability of quality treatment and support services for mentally ill residents of Alberta by operating community mental health and institutional mental health services as well as funding community agencies and operating a suicide prevention program. The Division also operates three extended care centres.

Assistant Deputy Minister
Gordon R. McLeod

427-2816

Community Mental Health Services / Funded Agency Program / Children's Mental Health Services

Community Mental Health Services/Children's Mental Health Services are responsible for providing diagnostic assessment and treatment of clients of all ages throughout the province; consultation to general practitioners, nursing homes, courts, correctional institutions, Public Health, Child Welfare, schools and other community agencies; follow-up of persons released from mental hospitals, including placement in residential and nonresidential support services in the community.

These services are provided through 55 on-site clinics and a number of travelling clinics operated by six regions of the province.

Acting Exec. Director,
Dr. A. H. Thompson

427-2816

Funded Program is responsible for ensuring, through funding to agencies and individuals, the provision of efficient and effective community support programs.

Funded Agencies operate residential and nonresidential programs. The residential programs include group homes, small custodial care institutions and assessment units. Nonresidential programs include skills development programs, assisted living situations, psychotherapy programs, multi-resource programs, community case management and satellite apartments.

Approved Home Program is an arrangement whereby private homes provide accommodation and support for adults who require such, but are not ready for a more independent living arrangement.

Policy, Planning, Research and Extended Care

Responsible for operating three extended care centres (Rosehaven Care Centre in Camrose, Raymond Care Centre in Raymond and Claresholm Care Centre in Claresholm). These centres provide inpatient and outpatient services to psychosocially disabled adults with emphasis recently shifting from an institutional approach to a rehabilitative, community approach. Day, respite, and other support programs have been developed.

Exec. Senior Director, Denis Ostercamp 427-2816

Primary Contacts:

Mental Health Promotion & Communications
Judy Barlow 427-2816

Planning & Policy Development
Henry Borowski 427-2816

Research & Evaluation
Dr. A.H. Thompson 427-2816

Suicide Prevention Program
Provincial Suicidologist,
Dr. Ronald Dyck 427-2816

Hospital Mental Health Services

Responsible for providing quality, hospital based mental health services; monitoring and making recommendations with regard to the funding of the mental health hospitals, psychiatric programs in general hospitals and mental health programs in other institutions; and administration of the Mental Health Act.

Director, Juhree Zimmerman 427-2816

Finance & Administration

Responsible for monitoring and making recommendations with regard to the Division's Finances and administration of the Division's budget.

Co-ordinator, Linda Weir

427-2816

PUBLIC HEALTH DIVISION

Responsible for the management of government funding, and the provision of consultative services for planning, operating and evaluating health promotion, disease prevention and community care programming provided by 27 health units and over 20 other community organizations in Alberta. Management of government funding for the operation of the two Provincial Laboratories of Public Health and the Public Health Advisory and Appeal Board.

Assistant Deputy Minister

Dr. Kenneth W. Hodgins

427-6466

AIDS

Responsible for limiting or eliminating the spread of human immunodeficiency virus (HIV) infection (AIDS) in Alberta, primarily through direct and indirect educational activities, to monitor the spread of the infection, and to ensure that care and support of people with HIV infection (AIDS) are available in institutional and community settings.

Director, Dr. Bryce Larke

427-0836

Alberta Aids to Daily Living / Extended Health Benefits

Responsible for the Alberta Aids to Daily Living (AADL) and Extended Health Benefits (EHB) programs which provide total or partial payment for medical equipment and supplies for individuals who are disabled, chronically ill, or terminally ill to assist them to function more independently in a home or a home-like setting. AADL targets Albertans under the age of 65, while EHB targets senior citizens.

Director, John Willms

427-0731

Communicable Disease Control and Epidemiology

Responsible for maintaining a surveillance of communicable disease activity within Alberta; to monitor selected non-communicable and chronic diseases; assist in the development of preventive interventions; and provide direct diagnostic treatment and follow-up services in highly specialized areas, particularly tuberculosis and sexually transmitted diseases.

Director, Dr. John Waters

427-5263

Environmental Health

Responsible for planning, providing technical, program and professional support and evaluating environmental health programs provided by the 27 health units to protect the health of Albertans. Environmental Health programming focuses on food control, water protection, waste management and ensuring acceptable quality for rental and public accommodation.

Director, George Flynn

427-2643

Family Health Services

Responsible for the provision of specific health expertise, support and resources to health units and other funded agencies responsible for the direct delivery of services to individuals. Consulting services are provided in the following program areas: Community Health Nursing, Dental Health, Early Intervention, Nutrition, Sexual Health, and Speech-Language Pathology.

Director, Dr. Gary Plant

427-2653

Health Promotion

Responsible for providing specific initiatives and consultative services to health units which enables individuals and communities to identify and meet their own health needs. Also it utilizes effective health education, community development, policy development, social marketing and research, to achieve its goals.

Acting Director, Trevor Hodge

427-2653

Home Care/Community Long Term Care

Responsible for providing direction to health units and other agencies in Alberta about the delivery of home care and other community based acute, long term and palliative care services to the citizens of Alberta.

Director, Lois Borden

427-4610

Program Support Services

Responsible for providing support, direction and consultation to the Public Health Division, PHAAB, the Provincial Laboratories of Public Health, the 27 health units and other funded agencies. Support services provided are in the areas of finance, accommodation, strategic planning, personnel, communication and correspondence, management of division-wide public health issues, as well as office management and administration.

Director, Trevor Hodge

427-6466

HOSPITAL SERVICES DIVISION

Areas of responsibility cover planning, developing and funding effective and efficient services and programs in provincial active treatment hospitals, auxiliary hospitals, nursing homes, and emergency health services.

Assistant Deputy Minister

Donald J. Philippon

427-7164

Primary Contacts:

Acute Care Funding Project

Dave Reynolds

427-0175

Management Information System Project

Peter Todd

427-0174

Long Term Care Institutions

Responsible for funding, developing, implementing, monitoring and reviewing resident care programs and standards and funding policies and guidelines of long term care facilities in the Province.

Director, Vivien Lai 427-7128

Primary Contacts:

Financial Services

Art Petrie 427-7128

Program Operations

Greer Black 427-7128

Program Development

Donna Smith 427-7128

Provincial Programs and Capital Planning

Responsible for planning and responding to the physical requirements (new construction, renovations and equipment) of health care facilities and the program and operating support requirements in such specialized areas as diagnostic imaging, laboratory medicine, rehabilitation and food services. The Branch is also responsible for assessing and evaluating new and existing technologies, programs and facilities.

Director, Ron Taylor 427-8719

Primary Contacts:

Planning

Bob Thomas 427-6076

Health Care Technology

Vacant 427-6076

Diagnostic Imaging

Brian Sampson 427-6076

Rehabilitation

Elaine McLeod 427-6076

Dietary

Betty Gravett 427-6076

Equipment Planning

Bruce McAdam 427-6076

Institutional Operations

Responsible for providing innovative leadership; collaborating with health service partners in planning, developing and funding effective and efficient hospital services; and ensuring Government policy is implemented in relation to hospital services.

Executive Director,

Frank H. Langer 427-6082

Assistant Executive Director,

Ray Mamchur 427-7112

Primary Contacts:

Financial Services

Ralph Fernando 427-7112

Edmonton Team

Maureen Bain 427-6083

North Team

David Bougher 427-1041

Operational Planning

Bruce Airth 427-1043

South Central Team

Lorraine McCullagh 427-1041

Calgary Team

Dru Edmiston 427-6083

Institutional Reporting

Tina Ratcliffe 427-7111

Ambulance Services

Responsible for the Air Ambulance and Blood Services Programs, the Department Disaster Plan and inter-hospital transfer policy matters. Also provides input into the Emergency Health Services project.

Director, W.J. (Bill) Tudge 427-3294

Primary Contacts:

Air Ambulance

Elsie Rosenau - In Province 427-3292

Carol Paisley - Out-Of-Province 427-4356

Ross Turnbull - Air Services Consultant 427-4105

Blood Services, Disaster Planning & Inter-Hospital Transfer

Bill Tudge 427-3294

Senior Project Officer

Bruce Conley 427-4105

HEALTH CARE INSURANCE DIVISION

Areas of responsibility cover registration of residents with the Alberta Health Care Insurance Plan, premium collection and payment of claims.

Assistant Deputy Minister
David Kelly

427-1558

Registration

Responsible for registration of all residents of Alberta, maintenance of registration information for the purpose of payment of medical services, the billing and collection of premiums, administration of group plans, enrolment for Alberta Blue Cross non-group membership, and customer services in Edmonton and Calgary.

Director, Margaret MacGregor 427-1522

Primary Contacts:

Public inquiries, premium billing, field services,
cashier services, registration research
Marg Skori 427-0800

Registration, registration maintenance, premium
assistance programs, registration system support
Bernice Zapf 427-1490

Premium collections and refunds
Jim Borgel 427-1416

Calgary Office:

Public inquiries, premium billing, field services,
cashier services, registration research
Janet Skinner 297-5120

Claims

Responsible for assessment and payment of claims for basic health services both within and outside Alberta, benefits under the Extended Health Benefits Program, insured inpatient hospital services provided outside the Province and Workers' Compensation Board claims.

Director, Ed Hagen 427-1572

Primary Contacts:

Specialized Claims Assessment: out-of-province, out-of-country, Hospital and Medical Reciprocal Billing, Extended Health Benefits, Workers' Compensation and Subscriber Claims

Roger Oliver 427-1581

Systems Liaison & Support Services: Practitioner Registry, Records Library, Branch Support and Systems

Colette de Guzman 427-1474

Claims Assessment: Medical Assessment, Reprocessed Claims and Appeals and Inquiries

Louise Hewak 427-0761

Communications: Practitioner Liaison, Field Services, Correspondence

Jackie Jaycock 427-0761

Professional Services

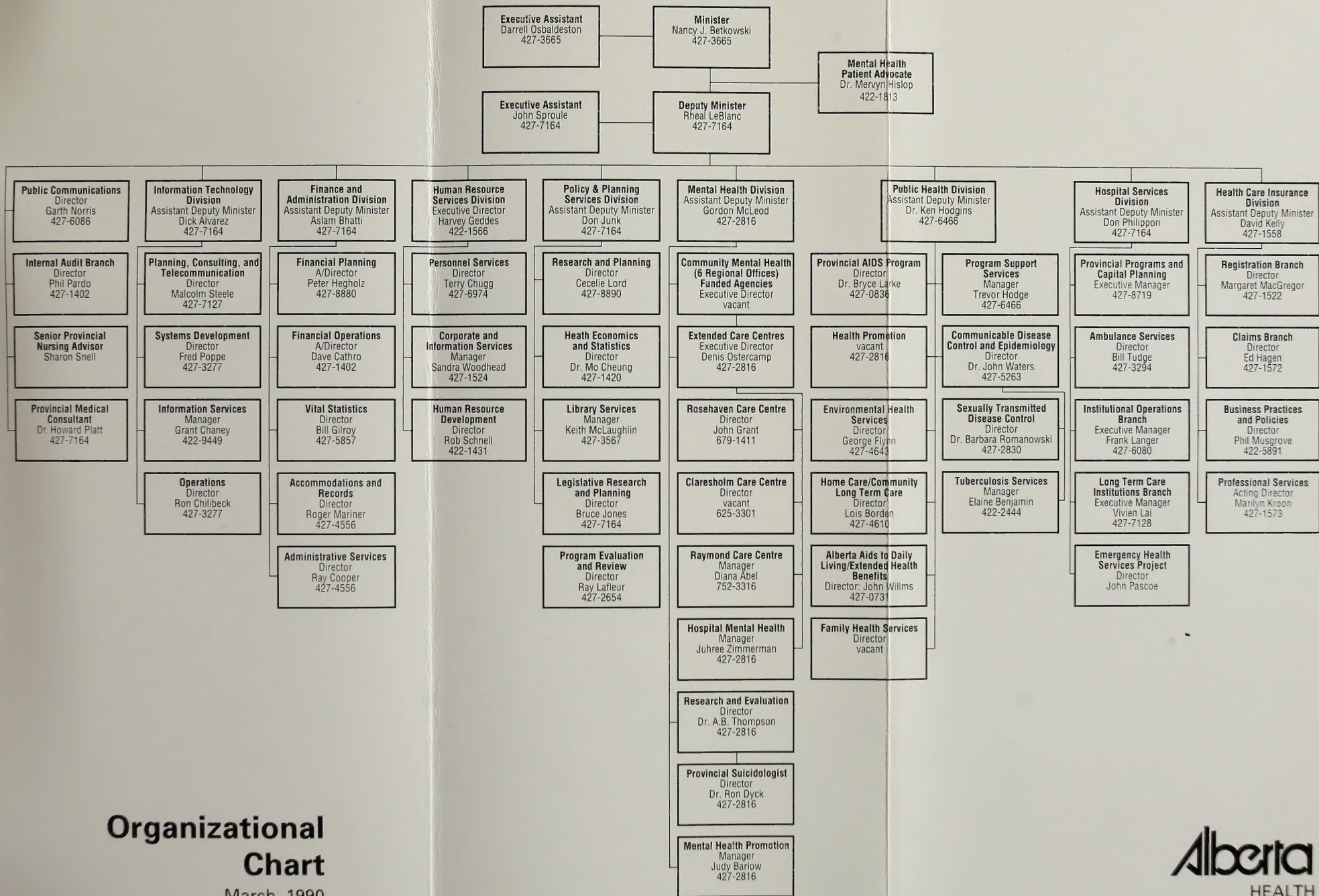
Responsible for developing claim assessment policies; recommending additional health care services; reviewing practitioner patterns of practice; identifying and analyzing changes in patterns; managing the Statement of Benefits program.

Acting Director, Marilyn Kroon 427-1573

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Organizational Chart

March, 1990

